

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 30/10/19	<b>Ref No:</b> 1977
<b>Type of Operational Decision:</b>	
<b>Executive Decision</b> <input checked="" type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>
<b>Status:</b> For publication	
<b>Title/Subject matter:</b> The provision of public engagement services on the subject of mental wellbeing.	
<b>Budget/Strategy/Policy/Compliance - Is the decision:</b>	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	No
(iii) not raising new issues of Policy	No
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> - complete EIA and summarise issues identified and recommendations - forward EIA to Corporate HR]	No

**Details of Operational Decision Taken [with reasons]:**



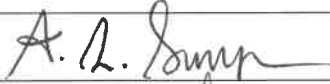

This operational decision relates to the purchase of public engagement services on the subject of mental wellbeing, from the VCF sector. We have approached 3 organisations for quotes; Bury Involvement Group (BIG), Creative Living Centre and Earlybreak. The best value quote to deliver the requirements is for £3,600 from BIG.

This engagement work is required to develop the Bury mental health strategic framework, Thriving in Bury. It will involve specific patient populations and the wider community, and result in a combined patient and public narrative to shape the strategy work.

We have engaged with the 3 organisations above, they have the specialist skills and experience, and local knowledge to undertake this work for Bury, and it is likely BIG will work with other partners to deliver this work and capture maximum views.

The engagement work will be focused on an intensive month long of activity to inform future strategic plans for Bury's mental health and wellbeing offer. It is expected that a more long term engagement project will be required.

The work will engage with existing community groups, to conduct a process mapping and future state activity. And in addition, wider engagement activity via a survey to consult with members of the public around their mental wellbeing, on the basis that everyone has mental health.

Decision taken by:	Signature:	Date:
Joint Chief Finance Officer (CCG & LA)		12/11/19
Interim Executive Director - Communities & Wellbeing		19/11/2019
Head of Workforce - Communities & Wellbeing		
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		15/11/2019
Lead Member		28/11/2019
Opposition Spokesperson		

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**